

## Cybersecurity WS 301: Planning & Running Tabletop Incident Response Exercises

### AGENDA

April 20-22

10:00am - 12:30pm ET (*each day*)

<p><b>Session 1:</b> <b>Planning Tabletop Incident Response Exercises</b>  <b>April 20</b></p>	<p>Introductions &amp; orientation to the series 10am-1015</p>	
	<p>Building an Incident Response Plan 10:15-11</p>	<ul style="list-style-type: none"> <li>→ Do you need an IR plan before your tabletop?</li> <li>→ Contents of an IR plan</li> <li>→ Building and vetting the initial IR plan</li> <li>→ Templates and options</li> </ul>
	<p>Identifying/Building Tabletop Scenario 11-11:45</p>	<ul style="list-style-type: none"> <li>→ Scoping the exercise</li> <li>→ Identifying objectives and outcomes</li> <li>→ Identifying realistic scenarios</li> <li>→ Sources for scenarios</li> <li>→ Leveraging/customizing pre-existing scenarios</li> <li>→ Breakout Groups</li> </ul>
	<p>Preparing to run the scenario 11:45-12:30</p>	<ul style="list-style-type: none"> <li>→ Selecting and preparing a facilitator</li> <li>→ Selecting participants</li> <li>→ Identifying ground rules</li> <li>→ Scheduling</li> <li>→ Breakout Groups</li> </ul>
	<p>Homework</p>	

<p><b>Session 2</b> <b>Running Tabletop Incident Response Exercises</b>  <b>April 21</b></p>	<p>Welcome back 10-10:15</p>	<ul style="list-style-type: none"> <li>→ Homework discussion</li> </ul>
	<p>Experiencing the tabletop incident 10:15-11:45</p>	<ul style="list-style-type: none"> <li>→ Group exercise – Participate in a facilitated tabletop incident response exercise</li> </ul>
	<p>Reflections on the tabletop event 11:45-12:15</p>	<ul style="list-style-type: none"> <li>→ What went well?</li> <li>→ Where did you run into challenges?</li> <li>→ What would it take to run this kind of tabletop in your district</li> <li>→ Steps to begin your planning</li> </ul>
	<p>Summary &amp; homework</p>	<ul style="list-style-type: none"> <li>→ Homework assignment</li> </ul>

**Session 3**  
**Learning From and**  
**Refining Tabletop**  
**Exercises and**  
**Practice**  
**April 22**

Welcome to Day 3 (5 minutes)	
Breakout Groups (15 mins) 10-10:15	→ Homework discussion
Running a lessons learned exercise 10:15-11	<ul style="list-style-type: none"> <li>→ Lessons learned exercises</li> <li>→ After action reports</li> <li>→ Tying outcomes to ongoing development and learning</li> <li>→ Breakout group discussion</li> </ul>
Leveraging tabletop exercise results 11-1145	<ul style="list-style-type: none"> <li>→ Refining the IR plan</li> <li>→ Training more staff</li> <li>→ Preparing for the next tabletop exercise</li> <li>→ Expanding the scope</li> <li>→ Breakout group discussion</li> </ul>
Tabletop resources and next steps 11:45-12:15	<ul style="list-style-type: none"> <li>→ Available tabletop scenario resources</li> <li>→ Communications planning</li> <li>→ Making the case for extended participation</li> </ul>
Group reflection & closure (15 mins)	